LOWER ALLEN TOWNSHIP
BOARD OF COMMISSIONERS

REGULAR MEETING

November 9, 2026 **6:00 PM**

AGENDA

1. **Call to Order by President Caron.** Proof of Publication.

2. **A Moment of Silence and the Pledge of Allegiance.**

Notice of Executive Session: November 4, 2026, at 2:30 PM to discuss Public Safety matters.

3. **Approval of Meeting Minutes:** None

4. **PRESENTATIONS:**

   a. Trinity High School Update – Ethan Vereb & Anna Sheaffer, School Captains.

5. **Audience Participation:** Any item on the agenda or any business pertinent to the Township. We ask that all attendees sign in and those speaking must state their name and address for the record. Please limit discussions to five (5) minutes per person.

6. **CONSENT AGENDA**
   Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

   Accept motion to approve the items on the Consent Agenda, which are listed as follows:

   a. Check Register of October 26, 2026, in the amount of $818,363.76.

   b. Check Register of October 30, 2026, in the amount of $879,070.81.

   c. Check Register of November 05, 2026, in the amount of $86,981.33.

   d. Payment to Mason Dixon Contractors, LLC for Payment Application No. 2, relating to work completed on the Beacon Hill Radar Site Project, in the amount of $71,154.18.

   e. Payment to E.K. Services, Inc for Payment Application No. 5, relating to work completed on the 2026 Infrastructure and Paving Project, in the amount of $120,295.73.

f. Adopting **RESOLUTION 2026-R-37**, establishing fees and charges authorized by various ordinances and statutes for administration of Township business in accordance with these ordinances and statutes, known as the "**2027 Fee Schedule**".

7. PRESIDENT CARON

a. Accept a motion to approve a manual Check Register of October 27, 2026, to Eckert, Seamans, Cherin & Mellott for legal services, in the amount of $1,200.00.

b. Accept a motion to enact **ORDINANCE 2026-05**, updating Chapter 209 of the Township Code, Vehicles and Traffic, known as the Traffic Control Device Ordinance.

c. Accept a motion to authorize the Township Manager to engage with the Department of Community and Economic Development (DCED) to perform technical assistance studies for Emergency Medical Services (EMS) and Fire Services.

8. HUMAN RESOURCES

a. Discussion and possible action: Adopting **RESOLUTION 2026-R-38**, appointing Eric Turino as a Maintenance Specialist I in the Public Works Department, effective October 19, 2026. This is a budgeted item and was approved at the September 9, 2026, meeting.

b. Discussion and possible action: Adopting **RESOLUTION 2026-R-39**, appointing Jonathan Jenkins as a Maintenance Specialist I in the Public Works Department, effective November 16, 2026. This is a budgeted item.

c. Discussion and possible action: Adopting **RESOLUTION 2026-R-40**, appointing Ryan Turpin as the Maintenance Operations Supervisor in the Public Works Department, effective November 10, 2026. This is a budgeted item.

d. Discussion and possible action: Authorizing staff to advertise for a Maintenance Specialist I in the Public Works Department to fill the vacancy resulting from item 8c. This is a budgeted item.

e. Discussion and possible action: Authorizing staff to advertise for a Part-Time Temporary Laborer in the Public Works Department. This is a budgeted item.

f. Discussion and possible action: Accepting the resignation of James Bennett, Planner in the Community and Economic Development (CED) Department, effective November 13, 2026.

g. Discussion and possible action: Authorizing staff to advertise for a Zoning and Codes Administrator in the CED Department to fill the vacancy resulting from item 8f. This is a budgeted item.

9. PUBLIC SAFETY

a. POLICE

1. Discussion and possible action: Authorizing payment to Motorola Solutions, a COSTARS vendor, for the purchase of new Department-wide Body Worn Cameras (BWCs) in the amount of $21,280.00. This is a budgeted item appropriated from the 2026 budget.

b. DFRS

1. Discussion and possible action: Revising Ordinance 2017-08 Volunteer Tax Credits.

2. Discussion and possible action: Reallocating 2026 budgeted funds in the 419 DFRS Budget.

10. COMMUNITY AND ECONOMIC DEVELOPMENT

a. Update: Zoning Hearing Board dockets.

b. Discussion and possible action: Approving financial security release request in the amount of $992,261.05 (from $992,261.05 to $0.00) for SLD #2024-07 Tru Hotel Preliminary/Final Land Development Plan.

11. PUBLIC WORKS

a. No agenda items.

12. FINANCE

a. Discussion and possible action: Approving the **2027 Budget** and authorizing staff to advertise the 2027 Budget for the required 20-calendar day public inspection period.

b. Discussion and possible action (*contingent upon agenda item 12a.*): Authorizing staff to prepare and advertise the 2027 Tax Levy Ordinance.

13. MANAGER

a. Discussion and possible action: Authorizing staff to engage with a law firm for Township Solicitor services in 2027, and authorizing staff and the current Township Solicitor to initiate a succession plan, orientation, and file transfer process if required.

14. COMMISSIONERS REPORTS

15. UPCOMING MEETINGS:

- Regular Meeting, Monday, November 26, 2026, at 6:00 PM
- Regular Meeting, Monday, December 14, 2026, at 6:00 PM
- Regular Meeting, Monday, December 28, 2026, at 6:00 PM *(if needed)*
- Regular Meeting, Monday, January 11, 2027, at 6:00 PM *(including Township board and commission appointments and reappointments)*

16. EXECUTIVE SESSION

a. Personnel matters: (1) potential appointments, and (2) health insurance benefits.

17. ADJOURN